

**ATC LEADERSHIP COMMITTEE  
MEETING MINUTES  
February 20, 2009  
9:00 A.M. – 2:00 P.M.**

Members:

Anita Hinojosa, Coastal Bend Tech Prep  
Franklin Higgins, Aldine ISD  
Bob Lucas, Gulf Coast Tech Prep  
Hector Rendon, San Benito CISD  
David McAnally, Trinity Valley CC  
Lindle Grigsby, Dallas CCCD  
Irene Cravey, TSTC-Marshall  
Mark Kincaid, Pflugerville ISD  
Sharyl Kincaid, Capital Area Tech Prep

Guests:

Bill Wilson, SFA ATC Office  
Karen Batchelor, TEA  
Kelly Callaway, TEA  
Krista Guerrero, SFA ATC Office  
Vangie Stice-Israel, TEA

Staff:

Eileen Booher—Lone Star College  
Erna Joy Dempsey— Lone Star College, ATC Maintenance  
Kay Maignaud—Gulf Coast Tech Prep

Purpose:

Responsibilities of the ATC Leadership Committee

The Advanced Technical Credit (ATC) Leadership Committee is charged with assisting in developing a formal mechanism for the continuous, systematic review and improvement of Advanced Technical Credit course alignments in subject areas for which alignments have previously been completed. The ATC Leadership Committee is also responsible for a process to address issues related to implementation of the ATC standard articulation agreement.

Members and guests introduced themselves.

**Review of Minutes**

The minutes from the previous meeting were reviewed. **A motion was made and passed to accept the minutes with the following change.** Bold "The Following" on page 3.

**Committee Discussion: ATC Issues**

**Change of Grant Administration**

Due to Eileen Booher changing positions to become the Systems Office Administrator for all grants, they have asked her to give up the administration of the ATC grant. Thus Bob Lucas has agreed and the TEA has approved the move, to accept the facilitating of

this grant. Thus Eileen Booher will now serve as a committee member and Bob will no longer be a voting member for this meeting.

### **CTE Review Panel**

A recommendation was made to get a legislative definition of ATC into Education Code. **A motion was made and passed.** It was suggested to contact the Senate Ed committee and present the ATC definition to them for addition, possibly in Chapter 28.009. It was also suggested that the CTE Review Panel be made aware of the considerations from this committee for teacher approvals. Such as requesting transcripts from all teachers, changing application to include specific details on work experience and end of course exams.

The teacher credentialing for the new TEKS will be based on student standards and may cause more changes as the year progresses.

### **TEKS Revision/Crosswalk Updates/Timelines**

The TEKS allows the flexibility to call a course a different name than what the state has named it. Innovative courses are becoming standardized in skills and curriculum is often prescribed by another entity for these courses. Most innovative courses have gone away. There was discussion about teacher qualifications and it was suggested that End of Course exams might encourage those colleges who are not participating to participate in ATC. **A motion was made and passed to move forward with the realignments of the crosswalk to the new TEKS and to explore EOC exams for all courses.** A committee was appointed to explore the possibilities of EOC exams along with a timeline and the process for implementation. Irene Cravey, Lindle Grigsby, Mark Kincaid, and Sharyl Kincaid along with Kelly Callaway and Karen Batchelor, as assistance is needed, volunteered for the committee.

### **ATC Training Manager Position**

Since the position of the trainer is currently vacant, a request has been made to fill this position. The job description is being reviewed and LSCS will have it posted by April and filled for summer trainings.

### **College Validation of Teacher Approvals**

The changes to the TEKS may address some of this issue. Based on a recommendation that came from the CTE Review Panel, it was decided that SFA be given approval by this panel to start requesting transcripts from all teachers and more details on work experience. These will be scanned into their system for access as needed.

### **Facilitator Training Renewals**

There was a facilitator training session held at CTAT Mid-Winter. There will need to be re-training in 2010 for the new crosswalk and any additional changes made to the ATC program.

### **Summer ATC Trainings**

The summer trainings will be for new teachers or those teachers already approved but who need to add a new course. The planning for the summer conferences is underway. All the TEKS will be used for realignment of the courses on the crosswalk.

\*\*\*A change is that the teachers will only get trained for the courses they are currently teaching.

### **Election of Vice-Chair**

Since Arnold was not able to attend today's meeting, it was suggested that a vice-chair be elected. Nominations were given for Eileen Booher and seconded. No other nominations were received. **Eileen was acclimated as the new vice chair.**

### **ATC Training Report**

No teacher trainings to report. Trainings will happen at the summer TEA conferences.

### **TEA Update**

Dual credit issues were discussed. It was suggested that dual credit college courses should be free for high school students. The legislature is currently addressing this issue.

### **THECB Update**

It was pointed out at the CTE Review Panel meeting that there may be a form that the student may need to sign showing the difference between Academic and Workforce credits. The THECB is currently not allowing high school students the ability to take advanced upper level courses.

### **SFASU ATC Update**

The scanner and software have been installed and are awaiting instructions for use. The website has been revised with the updated facilitator's guide and the PowerPoint from the training. The database needs some updates to make it a searchable feature for those coming to the site. Steve Green indicates this would be about \$10,000 for those changes. It was suggested that no changes be made until after the suggested changes for ATC be made first, EOC exams, revisions to crosswalk, etc..

### **Future Meeting Date**

The next meeting will be held on June 5<sup>th</sup> from 9:00 to 2:00. Reservations for rooms will be for the night of the 4<sup>th</sup>.

Meeting adjourned at 1:00 pm.