

ATC LEADERSHIP COMMITTEE
MEETING MINUTES
October 14, 2009
9:00 A.M. – 2:00 P.M.

Members: **(Bolded were in attendance)**

Eileen Booher, Lone Star College System

Irene Cravey, Texas State Technical College-Marshall

Arnold Goldberg, Houston Community College

Lindle Grigsby, Eastfield College

Franklin Higgins, Aldine ISD

Anita Hinojosa, Coastal Bend Tech Prep

Mark Kincaid, Pflugerville ISD

Sharyl Kincaid, Capital Area Tech Prep

David McAnally, Trinity Valley CC

Hector Rendon, San Benito CISD

Guests:

Vangie Stice-Israel, TEA

Staff:

Athena Friday-Black—Lone Star College, ATC Project Manager

Bill Wilson—SFA ATC Office

Bob Lucas—Gulf Coast Tech Prep

Erna Joy Dempsey—Lone Star College, ATC Maintenance

Kay Maignaud—Gulf Coast Tech Prep

Krista Guerrero—SFA ATC Office

Purpose:

Responsibilities of the ATC Leadership Committee

The Advanced Technical Credit (ATC) Leadership Committee is charged with assisting in developing a formal mechanism for the continuous, systematic review and improvement of Advanced Technical Credit course alignments in subject areas for which alignments have previously been completed. The ATC Leadership Committee is also responsible for a process to address issues related to implementation of the ATC standard articulation agreement.

Members and guests introduced themselves.

Review of Minutes

The minutes from the previous meeting were reviewed. **A motion was made and passed to accept the minutes.**

Committee Discussion: ATC Issues

2010-2011 ATC Crosswalk of Courses

Erna Joy Dempsey gave a report on the alignment meetings that were held during the summer conference ATC Trainings. A suggestion was made to remove the term "End of" from the Course Outcomes on the college information.

- There was discussion regarding End of Course (EOC) exams—if a teacher doesn't qualify for ATC, EOC Exams should be an alternative for the students to get the credit for that class. There are going to be several new courses on the crosswalk where it will be difficult to find secondary teachers that meet college faculty qualifications. Therefore there is an urgent need to develop End of Course exams on some of the courses shown on the crosswalk. It was suggested that a survey be sent out to all CTE directors in the state requesting their help in determining how many teachers could be approved for these courses. The suggestion was to use the Veterinary Medical Applications course as the start for the survey. The survey should include questions regarding teacher qualifications (degree and work experience) for the specific course and also what the requirements for ATC approval would be.

- Another suggestion was to notify all districts when there will be changes to the crosswalk and why they are being changed.
- The recommendation was made to remove courses that would have few eligible teachers from the crosswalk before it is released. A motion was made and passed to do a survey for the Veterinary Medical Applications course through TEA or CTAT and before any new courses are added to the crosswalk, to see if a substantial number of teachers would meet the qualifications for that course.
- A motion was made and passed to develop End of Course exams for the courses, according to the above survey, where only a few teachers would meet the ATC qualifications for approval.

Agriculture, Food & Natural Resources:

No changes were made to the recommended course listings.

A motion was made and passed to accept the suggested course listings for the 2010-11 crosswalk.

Business, Management & Administration:

No changes were made to the course listings.

A motion was made and passed to accept the suggested course listings for the 2010-11 crosswalk.

Finance:

It was suggested under the Banking & Financial Systems—the statement should be added as a note: To receive this approval—teacher must meet additional qualifications set by the American Banking Association. A list showing the ABA/non-ABA colleges should be produced.

A motion was made and passed to accept the suggested course listings with changes as noted.

Health Science:

It was recommended to remove enhancements from Principles of Health Science as they were requested by the High School faculty members and not required by the colleges.

Remove the special notes under Basic EMT and make the prerequisite as Medical Terminology and Anatomy & Physiology.

Keep the special note on the Basic EMT for instructor qualifications.

Anatomy & Physiology. It was suggested to resubmit this course to the alignment committee with a recommendation to add SCIT courses to the VNSG and MDCA course listings.

A motion was made and passed to accept the Health Science courses with the addition of the SCIT courses being added to Anatomy & Physiology when approval is received from the alignment committee.

It was also suggested that the HPRS course qualifications be obtained from the colleges for review and submitted to Bill Wilson for use in approving teachers.

Discussion was held on the teacher qualifications for Health Science courses that are approved by TEA for Science credits. Science teachers would not meet college qualifications—thus would not be approved for ATC.

Hospitality & Tourism:

Lifetime Nutrition and Wellness should be listed under the Human Services Cluster not Hospitality and Tourism. No other changes were made to the course listings.

A motion was made and passed to accept the suggested course listings with changes as noted.

Law, Public Safety, Corrections & Security:

It was suggested that under Court Systems & Practices—the textbook be shown as “Required Textbook”.

It was also noted that CJSA 1307 should be CJSA 1313.

Under Correctional Services, no certificates need to be obtained by the student to receive the credit. Law Enforcement II—remove the duplicated “cert” from the note section.

A motion was made and passed to accept the suggested course listings with changes as noted.

Marketing, Sales and Services:

The name of the Business Management course should be corrected to read “Principles of Business, Marketing & Finance”.

Business Law should be changed to the Business cluster instead of Marketing.

A motion was made and passed to accept the suggested course listings with changes as noted.

Transportation, Distribution and Logistics:

College faculty who participated in the alignment meeting requested that high school faculty members be ASE certified.

It was suggested that Engine and Electrical Performance courses be added on the college side after review and approval by the Auto alignment committee.

No End of Course would be needed since the ASE/NATEF exam is the industry exam for this course at the college also.

On the College side—change the word “or” to be “and/or” for the Automotive Suspension & Steering Systems and Automotive Brake Systems. By passing the test students qualify for whichever test is

passed

A motion was made and passed to accept the courses with the addition of the other courses being added when an answer is received from the alignment committee.

The presented courses do not represent all clusters. The staff will be working on completing crosswalks for the remaining clusters prior to the December meeting for approval.

Alternative Ideas for providing ATC Part II Training

There was discussion on ways to get Part II training to the largest audience possible. Athena Friday-Black presented the suggestion of creating the course similar to an online course at the colleges. Creating a module, in collaboration with 5 colleges, giving credit to those colleges and faculty who assisted in the creation of the module and providing an online end of course review for these courses. The teachers would login for the course and thus allowing an access record.

Questions regarding this type of system concerned the logistics of where the training would be housed, onsite maintenance, tech support, and length of course.

Facilitators Training

Bob Lucas will meet with the Tech Prep directors to provide facilitators training after the CTAT Conference in February.

ATC/TEKS Teacher Training

TEA will provide information as to how the new TEKS teacher training will happen in the spring.

ATC Training Report

Regional trainings by the Tech Prep directors will be promoted heavily so that all the teachers can be accommodated before Fall 2010.

TEA Update

Vangie Stice-Israel updated the committee on the "Train the Trainer" for the new TEKS rollout in Spring 2010. The trainings will be held in October and November. The professional organizations are discussing new TEKS training at all the summer conferences.

THECB Update

No one was available from the THECB for this meeting.

SFASU ATC Update

All applications from the summer trainings have been processed. There were 6 regional trainings and the applications are being processed currently. The contract for the revision of the website is being completed. Input on what the site should include will be requested as it gets revamped. The website should be done by late spring 2010. An important feature for the site will be the ability to sort data for reports. A new staff member has been hired. Since there will be about 8000 to 9000 teachers needing approval next year—it was suggested that regional trainings are held ASAP after the approval of the crosswalk to relieve the accumulation of the applications at SFA.

Future Meeting Date

The next meeting will be held on December 11th from 9:00 to 2:00. Reservations for rooms will be for the night of the 10th.

Meeting adjourned.